Graduation at Avondale

At Avondale, Graduation is much more than just a single academic ceremony. It is a weekend-long celebration stretching from Friday through to Sunday that embraces the spiritual, social and intellectual dimensions of College—in keeping with the holistic Avondale tradition of integrating the spiritual dimensions with all of life.

In order to enable you, your family and friends to enjoy your Avondale graduation, it is important that you follow the information provided in this Bulletin.

Invitation

I have much pleasure in inviting prospective graduates to attend your Graduation Service. I also invite you to the President’s Reception held on Saturday evening.

The Graduation Service is a formal acknowledgement of your achievement as a student at Avondale College, marking a significant milestone in your life and career.

I hope you will be able to join us for this important occasion.

President

Graduation Week at a Glance

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<td>Consecration Service LMC</td>
<td>Friday 1st</td>
<td>Assemble 7.15 pm</td>
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<tr>
<td>Consecration Service SC</td>
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<td>Assemble 7.15 pm</td>
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<tr>
<td>Worship Service (First)</td>
<td>Saturday 2nd</td>
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<td>Sabbath School</td>
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<td>No Processional – 10.00 am</td>
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<td>Worship Service (Second)</td>
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<td>Sounds of Praise 2006</td>
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<td>President’s Reception</td>
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<td>5.30 pm Upper College Hall</td>
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<td>Graduation Service</td>
<td>Sunday 3rd</td>
<td>Assemble 9.15 am Upper College Hall in regalia</td>
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How many guests may I invite to the Graduation Ceremony?

- Prospective Graduates do not need a ticket.
- Five seat tickets are allocated to each prospective graduate for guests at the Sunday ceremony. Children over two years of age require a ticket.
- If you do not need all your allocated tickets, please share with classmates in the first instance.
- Please return remaining spare tickets to Julie Hoey, PA to the Vice President, Academic Administration, Lake Macquarie Campus, or Lynette Gillies, PA to FON&H Dean, Sydney Campus.
- Prospective graduates collect their tickets at the same time and place as they collect their academic regalia.
- After 10 am, non-ticket holders may be seated.

- Mobility restrictions
  Prospective graduands and guests with particular access and mobility considerations should contact the Graduation Coordinator on 02 4980 2101. A set down area will be available on the ring road in front of the auditorium.

- Prams and Strollers
  Prospective graduates are asked to explain to their guests that prams/strollers are not permitted inside the Chan Shun Auditorium Main Hall. Prams can be left in a side room in the foyer.

- Footwear
  Please request guests not to wear stiletto-heeled shoes which will damage the timber-sprung floor in the Main Hall of the Auditorium.

President’s Reception—Do I need tickets?

This event results from the desire of graduands to have an opportunity for their families to meet and interact with lecturers and administration.

Four tickets are provided to prospective graduates for the President’s Reception. Entry is by ticket only. These are for parents and/or partners of prospective graduates, including yourself, and are available, upon request, at the same time as academic regalia is collected. Catering is worked out on the number of tickets taken.

- If you require more than four tickets you should see Rosalie, Graduation Coordinator, at the President's Office.
Schedule of Events
This year the events of graduation weekend will be as follows:

- **Wednesday, November 29**

  5.00 pm  **Posting of Final Graduation List**

  Lake Macquarie Campus
  Registrar's Notice Board (opposite the staff mail boxes)

  Sydney Campus
  Student Common Room Notice Board.

- **Friday, December 1**

  7.30 pm  **NURSING GRADUANDS**

  Consecration and Lamplight Ceremony
  Wahroonga Seventh-day Adventist Church

  Planned by the Faculty of Nursing and Health who send prospective graduates a letter early second semester outlining details.

  For further information, contact:
  Drene Somasundram or Lynette Gillies.

  7.30 pm  **ALL OTHER GRADUANDS**

  Consecration Service
  Avondale College Church

  You are invited to participate in the Consecration Service held on the Lake Macquarie Campus.

- **Saturday, December 2**

  Two worship services are held Saturday morning in the College Church, in addition to Sabbath School.

  8.40 am  **First Worship Service**

  College Church

  The 1st worship service is for graduands from the following disciplines:
  - Postgraduate courses in Leadership & Management
  - Bachelor of Arts
  - BA/BBus
  - Bachelor of Business
  - All Teacher Education Courses

  assemble at 8.20 am on the path in front of Bethel Hall in full regalia for the processional at 8.40 am.

  If raining, assemble in the corridor leading from the main church foyer to the teen room.

  no specified marching order for the processional

  no formal recessional at the end of the Church service.

  10.00 am  **Sabbath School**

  College Church

  The Director of Student Services and prospective graduates organise this program. This is a time to focus on worship and Bible study. The usual Sabbath School options will also be conducted.

  There is no processional march.

  11.30 am  **Second Worship Service**

  College Church

  The 2nd worship service is for graduands from the following disciplines:
  - Postgraduate Courses in Nursing and Health
  - Postgraduate Courses in Theology and Ministry
  - Bachelor of Nursing
  - Bachelor of Science, BSc BBus
  - Bachelor of Theology/Bachelor of Ministry
  - Certificate Courses in Business
  - Aviation Courses
  - Outdoor Recreation Courses

  assemble at 11.15 am on the path in front of Bethel Hall in full regalia for the processional.

  If raining, assemble in the corridor leading from the main church foyer to the teen room.

  no specified marching order for the processional

  no recessional at the end of the Church service.

  4.00 pm  **Sounds of Praise**

  College Church

  The Saturday afternoon sacred concert will feature both student and community music groups.

  5.30 pm  **President’s Reception**

  Upper College Hall

  (ticket holders only)

  A reception is given by the President to enable graduands and their parents to greet members of staff. A light evening meal will be served.
Sunday, December 3

10.00 am
Graduation Service
Chan Shun Auditorium
Lake Macquarie Campus
(ticket holders only)

- Auditorium doors open at 9.00 am. They close at 9.50 am until the end of the processional.
- Guests may sit anywhere in the Auditorium except in those areas reserved for graduands and the President’s special invitees. Ushers will direct guests to seats.
- Graduands assemble at 9.15 am in Upper College Hall, if raining, seated in the auditorium at the advice of the registrar, in full academic regalia.
- Marshals will guide and direct you at the various stages of the ceremony.
- Marching order sheets will be distributed.
- Graduands enter the Auditorium via the connecting ramp. As directed, follow the academic staff processional that marks the commencement of the Graduation Service.
- It is customary for female graduands to wear their cap at all times, whereas male graduands remove their cap during prayers.
- A recessional concludes the service. Graduates proceed first led by the class co-presidents for congratulations and photos on the surrounding lawns.

Code of Conduct

Graduation is the most formal event of the academic year. It is a dignified official occasion that joins celebration with a renewed call to Christian service and a recognition of both individual and corporate effort in the achievement of academic success. This ceremonial occasion is accompanied by high expectations for dress and decorum. Audience response to be expressed by applause only.

- **Dress Code:**
  Academic Gown, Hood and Trencher, worn over modest attire:
  - **Ladies:** light or dark (white, navy or black) coloured appropriate day wear (dress or trousers) with dark court or dress sandal. Evening or party dress is inappropriate.
  - **Men:** dark long trousers, light shirt—preferably white, with collar and tie, dark dress shoes—not sports shoes of any kind.

Graduation regalia follows an established tradition for each discipline and represents the College’s academic standards. It may not be augmented by other cultural or decorative items until after the service.

## Academic Regalia – where do I obtain it?

### Lake Macquarie Campus

The Student Services office arranges for the rental of regalia for students from the Lake Macquarie campus.

- Prospective graduates collect their academic regalia on Wednesday or Thursday, November 22 or 23, 9.00 am–12.00 Noon and 1.00 pm–5.00 pm.
- Prospective graduates unable to collect their academic regalia on November 22 or 23 need to make arrangements for a representative to collect it, and their tickets on their behalf at the times stated above.
- Distance Education prospective graduates’ information will be posted on the Avondale website.

### Sydney Campus

The Faculty of Nursing and Health arranges for the rental of regalia for Nursing students.

- Prospective graduates collect their academic regalia from the Faculty of Nursing and Health on Wednesday, Thursday or Friday, Nov 29 & 30 & Dec 1. (The Faculty of Nursing and Health will provide further detailed information.)

## Academic Regalia—where do I return it?

### Lake Macquarie Campus Graduates

Following the ceremony, Lake Macquarie Campus graduates return their regalia to

- Student Services NOT LATER THAN 3.00 pm. The $50 deposit for regalia is refunded at this time. (You will be invoiced $300 for unreturned regalia)

### Faculty of Nursing and Health Graduates

Following the ceremony, FON&H graduates return their regalia to

- Student Services NOT LATER THAN 3.00 pm. The $50 deposit for regalia is refunded at this time.
May Photographs be taken during the Graduation Service?

The College has engaged an official photographer to photograph all graduates as they are presented with their award. Your handshake photo will be mailed to you mid-December by the Alumni Association.

Please advise parents and guests that no photography (other than by the official photographer) is permitted during the Graduation Service.

Photography by members of the audience is not in keeping with the decorum of the service and is disruptive to others.

Photographs may be taken on the lawns after the service.

Do I need Financial Clearance to Graduate?

Members of the Graduating Class must adhere to the agreed date for payment of class fees to have their academic regalia and all other graduation arrangements properly in order.

Students who have settled their accounts in full with the College and/or Sydney Adventist Hospital nurses’ residence and library by **10.00 am on Friday, November 10**, will receive their testamur at the time of their graduation.

Those who settle accounts after this time, and graduates not attending the ceremony, may collect testamurs from the Academic Office from Monday 4th until Wednesday 6th of December.

After this date, testamurs will be mailed to the nominated vacation address. Clearance for the issuing of testamurs is authorised by the Student Finance Office. Testamurs will not be released by the Academic Office without clearance.

Graduating in absentia...

Intention to graduate in absentia must be notified in writing—email, snail mail, fax or by filling in the **Graduating in Absentia form** obtained on the website. This should be forwarded to Donna Saville in the Academic Office **by noon Friday 3 November**.

| Email: Donna.saville@avondale.edu.au |

When do I obtain my Academic Transcripts?

Transcripts will not be available on the day of graduation, but it is anticipated that they will be available in January. The Academic Office will not be open for student service on Sunday, December 3.

Two transcripts are mailed free of charge to your nominated vacation address. A fee of $10 applies for any subsequent or additional transcripts requested.

Where can Guests find Accommodation?

- **The College** has limited guest room accommodation available for graduation. Parents of overseas students are given priority.
- **Limited student room** accommodation may be available at $20.00 per night per person, including bedding and towels. Arrangements must be made in advance with the College Residence Directors. Cafeteria meals available on a pay as you eat basis.
- **Lake Macquarie Village** at Morisset provides cabins, caravan and cottage accommodation and can be contacted on Tel: (02) 4973 1883.
- **Bunya Pine B & B**, Morisset. Tel: (02) 4977 3282 Hosts: Lyn & Phillip Bromley provide accommodation in their cedar and cypress pine home situated by the creek.
- **Watagan B & B Lodge**, Martinsville (02) 4977 3400, provides air-conditioned suites in a garden villa setting.
- **Wallaby Holiday cottage** self contained 2 b/rm www.wallabycottage.com.au
- **IBIS Motel**, Thornleigh, Sydney. Tel: (02) 9481 7500
- **Spanish Motel**, Wahroonga. Tel: (02) 9487 3800
- **Wahroonga Ascot Motor Inn**, Tel: (02) 9487 3355

Enquiries

- **Graduation Coordinator**  
  Rosalie Rickards, PA to President  
  Phone: 02 4980 2101  
  Email: rosalie.rickards@avondale.edu.au
- **Academic Dress Hire**  
  Kathy Readford, DOSS Office  
  Phone: 02 4980 2148  
  Email: kathy.readford@avondale.edu.au
- **Guest Seating for Potential Graduate’s Guests**  
  Julie Hoey, PA, Vice-President Academic Admin office  
  Phone: 02 4980 2121  
  Email: julie.hoey@avondale.edu.au
- **Sydney Campus - Academic Dress Hire and tickets**  
  Lynette Gillies – Phone 02 9487 9630  
  Email: lynette.gillies@avondale.edu.au

Avondale Website: www.avondale.edu.au